



## PROJECT BRIEF TEMPLATE

This resource has been developed by Safe and Equal and is informed by the [Family Violence Experts by Experience Framework](#). Services will need to make their own determination as to the suitability of the information provided to their organisational context and adapt accordingly.

For information about ways in which Safe and Equal can support your organisation to embed lived experience in the design, delivery and evaluation of your services contact [livedexperience@safeandequal.org.au](mailto:livedexperience@safeandequal.org.au)

This template is designed to be completed by a service to provide transparent information about a project or engagement opportunity to survivor advocate/s. The project brief is intended to support survivor advocates to understand the possible risks and benefits of the engagement and support them to make a decision around whether they would like to be involved.

**Project title:**

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**About:**

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**Background:**

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This project will be informed by the best practice principles for working with survivor advocates from the [Family Violence Experts by Experience Framework](#).

**What will I be asked to do?**

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**What are the possible benefits?**

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**What are the possible risks?**

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*If you have identified other possible risks to your safety, please share these so we can work together to address them.*

**What support is available to me?**

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**Will my access requirements be accommodated?**

We can discuss your accessibility and support needs to ensure we are able to meet these.

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**Can my privacy and confidentiality be protected?**

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**Do I have to take part?**

Your participation is completely voluntary. You can withdraw at any time, including during the engagement.

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**Will I hear about the results of the project?**

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**What will happen to information about me?**

Your personal information will be kept confidential and securely stored.

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**How much will I be paid?**

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**Who is funding this project?**

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**How can I give feedback or make a complaint?**

Your feedback is important to us and will help us to continuously improve.

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**Where can I get further information?**

If you would like more information about the project, please contact the project lead

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